

DFExplore System Overview

System Requirements and Recommendations

- **Internet Connection Speed:** A minimum of a DSL connection is recommended for DFExplore. A slower connection will result in slower response times.
- **Operating System:** DFExplore is available for direct installation on Windows 8.1, Windows 10, Mac OS 10.12 (Sierra) or newer, and Linux.

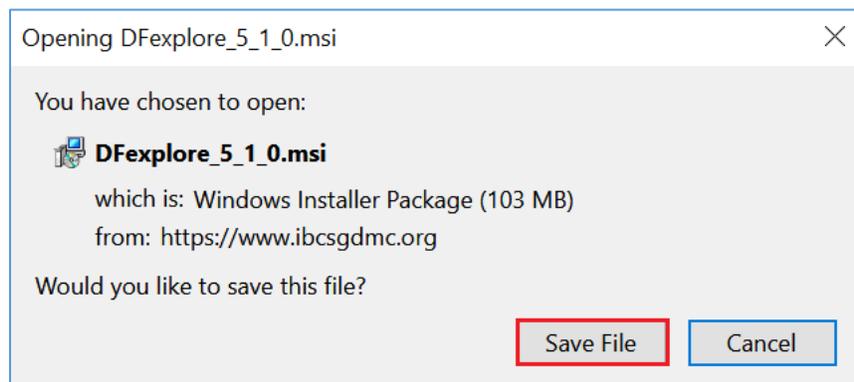
Installing DFExplore

DFExplore resources (including installation files), support and documentation are available at: <https://www.ibcsgdmc.org/ibcsg/df/>

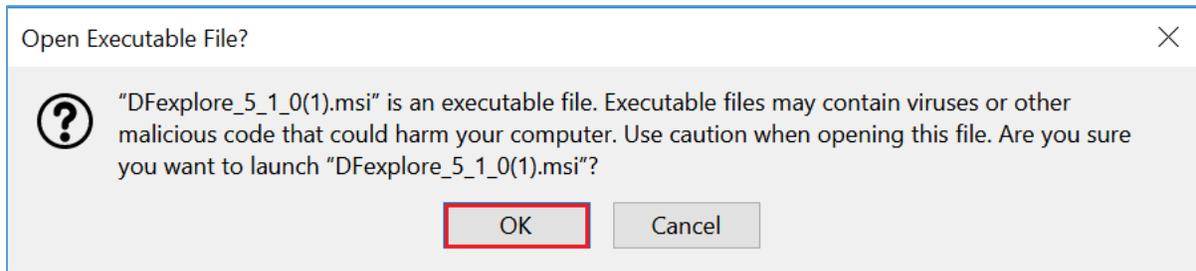
Basic Installation

1. The executable file may be downloaded from the link <https://www.ibcsgdmc.org/ibcsg/df/> which can be found:
 - a. In an e-mail once your access has been approved.
or
 - b. From the trial-specific page on the IBCSG Member website (www.ibcsg.org).

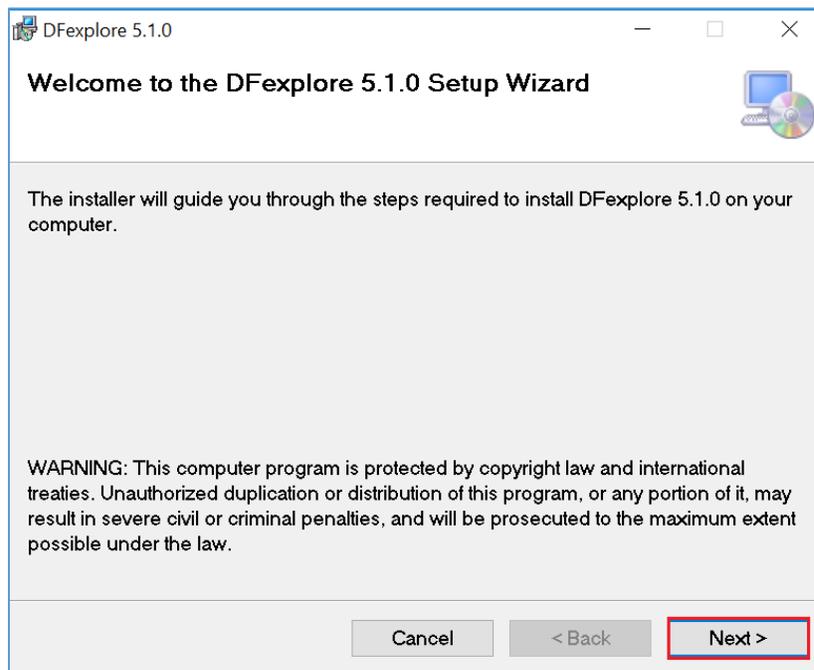
In either case, clicking on the link will direct you to the DFExplore Resources webpage. Click on the “Downloads” link on the left side. Click on the appropriate “DFExplore Software v5.1” (for Windows or Mac). A download option is displayed; click on “Save File”.



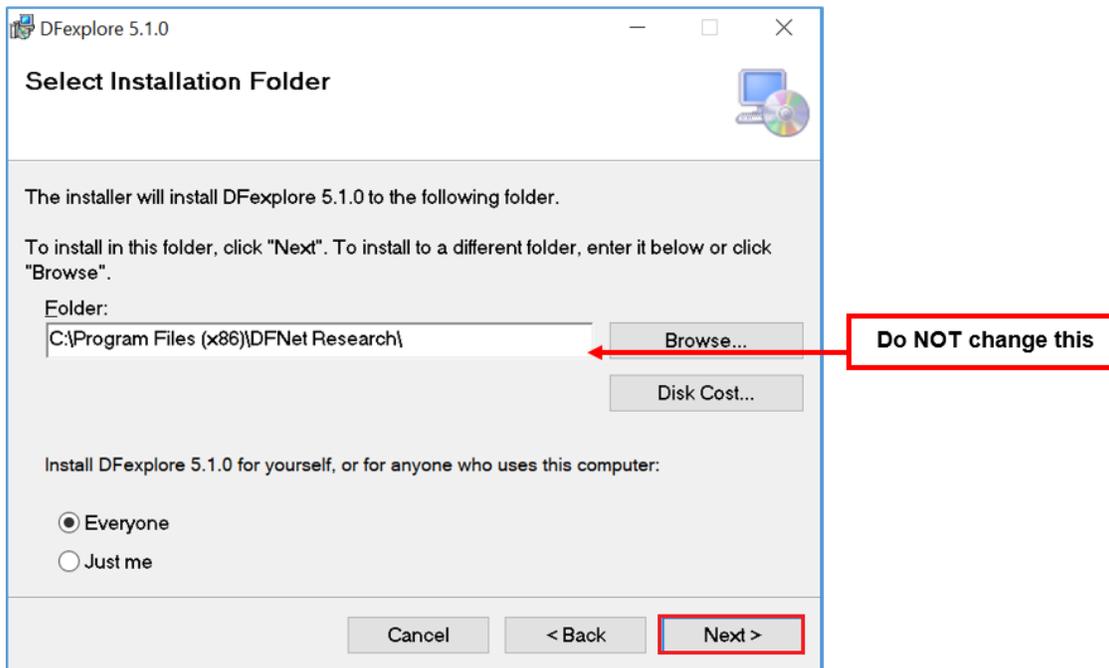
2. Double click on the downloaded executable. A window will be displayed asking for confirmation to open the executable file. Click “OK”.



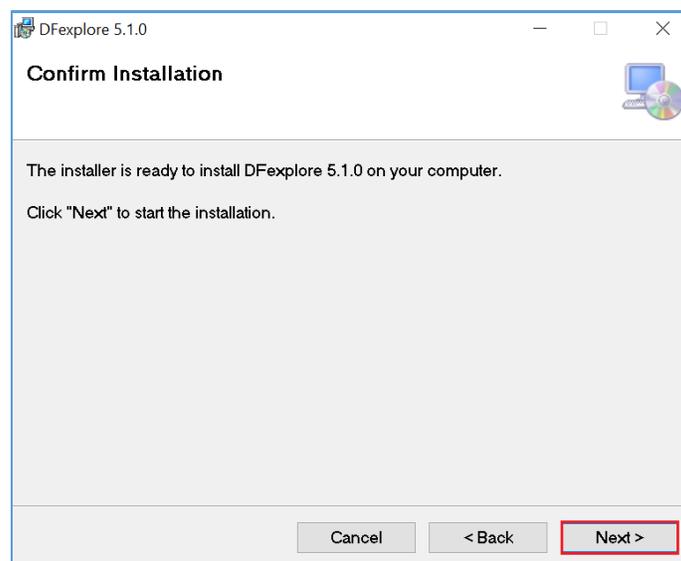
3. In the event of a security warning with an option to “Run”, you may proceed.
4. A Setup Wizard will appear. Click “Next >”.



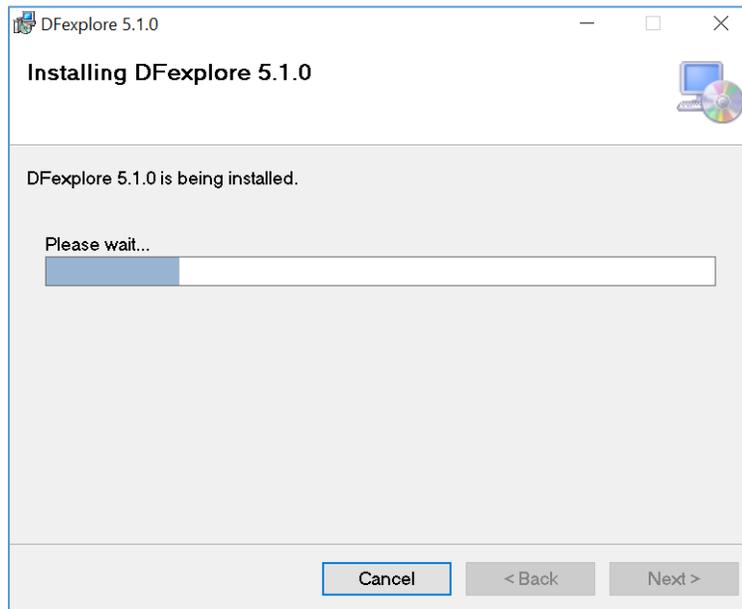
5. Keep the default Folder for installing the application. **DO NOT CHANGE THIS**. Click “Next >”.



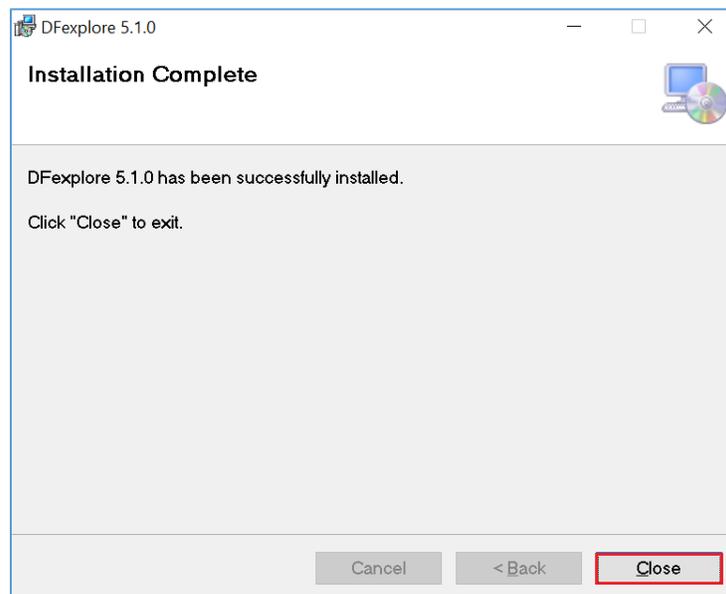
6. Confirm installation by clicking on “Next >”.



7. DFExplore will begin installing. A status bar will be displayed.



8. When the installation is completed, click 'Close'.



The installation is complete. A DFExplore



icon will appear on the desktop.

Please talk to your IT department and make sure **port 443** is open or you received an error “HTTP request failed” and will be unable to access your trial(s).

DFsend

DFsend is a simple internet app used to send PDFs (containing scanned reports, patient-completed questionnaires, and other documents) to the Data Management Center for review and management. It includes the authentication, encryption, confirmation and tracking needed to meet today’s security and regulatory requirements, and provides a cost-effective alternative to faxing.

DFsend Installation

DFsend will need to be installed separately but will follow the same steps as DFExplore installation.

Once the installation is complete, the DFsend icon



will appear on the desktop.

Please refer to the DFExplore Center User Manual instructions on how to submit in DFExplore and how to submit PDFs to DFExplore via DFsend.

Web-based access to DFExplore

If you are unable to download DFExplore, you may still access it through its web-based application, DFnavigator.

Click on the link: <https://dfp.fstrf.org/> to be taken to DFExplore.

Please note the following:

1. You will need to enter the server name (explore.fstrf.org) each time you want to log in.
2. Your username and password is the same for both downloaded and web-based access to DFExplore.
3. **DFsend is not available** as a web-based application. Any non-CRF data must be faxed in to DFExplore.